

CSA TECHNICAL SUPPORT BULLETIN

P & L Associates bring you practical advices and announcements related to
CSA: *the Company Secretarial Software.*

Issue: December 2013

Effective Dates of the new Specified Forms

Under the new Companies Ordinance (Cap. 622), there are 83 specified forms. Nine of them are to be effective immediately on 3 March 2014. Other forms, except Form NM1, have 3 months transitional period to use the old forms until 3 June 2014.

Summaries of the effective dates of the new forms:

Form	Description	Transitional Period	Effective Day
NNC1	Incorporation Form (Company Limited by Shares)	--	3 March 2014
NNC1G	Incorporation Form (Company Not Limited by Shares)	--	3 March 2014
NDR1	Application for Deregistration of Private Company or Company Limited by Guarantee	--	3 March 2014
NN12	Return of Approved Name for Carrying on Business in Hong Kong by Registered Non-Hong Kong Company	--	3 March 2014
NM2	Notification of Payment / Satisfaction of Debt, Release from Charge, etc.	--	3 March 2014
NM1	Statement of Particulars of Charge	8 weeks	28 April 2014
--	<i>All remaining forms</i>	3 months	3 June 2014

Preliminary Schedule of CSA Update (for both CSA Professional and CSA Expert)

Our preliminary schedule to release new form templates (format files) is as follows:

Scheduled Date	CSA Expert	CSA Professional
End of Jan 2014	Version 3.0.0 <ul style="list-style-type: none">• Company Formation (NNC1, NNC1G)• Deregistration (NDR1)• Blank Forms for other new forms	Version 4.0.0 <ul style="list-style-type: none">• CSA Printshop (Blank Forms) for printing blank forms in new formats
End of Feb 2014	Version 3.1.0 <ul style="list-style-type: none">• Release major new forms• Data conversion for changing “par value” to “Paid-up Capital”• Recalculate AGM due date if Client has A/C closing date	Version 4.1.0 <ul style="list-style-type: none">• Release major new forms• Data conversion for changing “par value” to “Paid-up Capital”• Recalculate AGM due date if Client has A/C closing date
First week of June 2014	Version 3.2.0 <ul style="list-style-type: none">• Disable old forms• Release e-form (company formation)	Version 4.2.0 <ul style="list-style-type: none">• Disable old forms

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