

# CSA TECHNICAL SUPPORT BULLETIN

**P & L Associates bring you practical advices and announcements related to  
CSA: *the* Company Secretarial Software.**

**Issue: September 2013**

## **Report on the Meeting with the Companies Registry**

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We were invited to attend a private meeting with the Companies Registry, together with two other software developers, to discuss about the timing on the launch of the new specified forms under the new Companies Ordinance. We had the opportunity to examine some of the new paper forms on a confidential basis. Under the new regime, all existing forms will be replaced by the new ones (for example, AR1 will be replaced by NAR1). On top of that, there will be approximately 30 completely new forms to be introduced to cope with the new laws.

Upon careful examination of the new forms and new laws, we had concluded that the existing CSA Professional system is not adequate to handle a number of often-used forms. You will need to manually type in the missing information for those new forms generated by CSA Professional. For the new forms that are not supported by CSA Professional, you will need to call the "CSA PrintShop" to generate blank forms and fill up the contents yourself.

We started selling CSA Professional since 1993. Come to think of it, it has been 20 years! We are grateful to have your support for all these years, and understand your treasure to the familiar CSA Professional to which we are deeply honored. However, the new 32-bit and 64-bit operating platforms do offer a new way to do things better which were not possible before.

## **Tentative Schedule**

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### *November 2013*

The Companies Registry is intending to gazette the whole set of new specified forms in the month of November, 2013.

### *Three Months Transitional Period*

There will be a 3 months transitional period. During this period, the Registry will allow new and old forms to be submitted to the Registry. After this 3 months transitional period, the Registry will only accept new forms.

### *Exception*

Forms NNC1, NNC1G, NDR1, NN12, and NM2 must be in new forms once the new Ordinance comes into effect. For NM1, the transitional period is 8 weeks.

## **Be Prepared!**

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As you can see from the preliminary schedule above, time is indeed tight during this new law implementation period. For those who are preparing to upgrade to CSA Expert, please do perform the client data review as soon as possible so that you will have enough time to do the data conversion. Please do not underestimate the effect to you and to your clients under this new law regime. It is going to be a big change! Be prepared!

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